

Disability Action Center

These are minutes for the meeting of the Board of Directors, taking place January 3, 2020 at 10:00 a.m. at the DAC Office, 505 N Main, Moscow, Idaho.

ATTENDEES:

Mark Leeper
Karl Johanson
Jean Coil
Mike Smith
Ashley Centers (by phone)
Katherine Haggard

Staff:

Mellowdee Brooks
Steve Corr

ABSENT:

Larry Top
Tom Trail
Vicki Leeper

PUBLIC:

CALL TO ORDER:

Meeting called to order at 10:10 a.m. by Jean Coil

- Roll Call
- Announcements – Building was hit by a car. Minimal damage

APPROVAL OF AGENDA:

Agenda was introduced.

- Mike made the motion to approve agenda
- Karl seconded the motion
- Motion passed by unanimous vote

APPROVAL OF PREVIOUS MINUTES:

Minutes from September 27, 2019 meeting were approved

- Karl made the motion to approve the minutes
- Mike seconded the motion
- Motion passed by unanimous vote

ACTION ITEMS

Board Recruitment: Two positions are open. (Sonia and Diane). Karl – would be nice to invite applicants to come to the board meetings. Applicants are invited, but only Sharlisa Davis and Tom Newhof have attended. Discussion of applicants, which includes Tom Newhof, Kristin Blevins and Stanley Dau. Motions for Stanley and Tom. Board is still interested in Kristin for board expansion.

- Karl made the motion to accept Stanley Dau as new board member,
 - Katherine seconded the motion
 - Motion passed by unanimous vote
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- Karl made the motion to accept Tom Newhof as new board member,
 - Katherine seconded the motion
 - Motion passed by unanimous vote

2019 PPR Report Approval:

- Jean made the motion to accept PPR as presented
- Ashley seconded the motion
- Motion passed by unanimous vote

NEW BUSINESS

2019-2020 Budget: Discussion of distribution of funds statewide for agencies serving people with disabilities. Discussion of budget.

- Karl made the motion to approve the 2019-2020 budget as presented
- Mike seconded the motion
- Motion passed by unanimous vote

Donation to Doug Brinkerhoff fundraiser January 25th:

- Jean made the motion to donate \$500 to the Doug Brinkerhoff Fundraiser.
- Karl seconded the motion
- Motion passed by unanimous vote

Fundraising for Hand Controls/Drivers Training: Discussion of how to develop this type of program. Karl suggested to provide some hours for staff to work on defining project. No Vote

Clarification on Vacation/Sick Leave Policy: Currently = prorated based on hours worked. Paid vacation day on a regular. How many hours do they get paid for the day? Karl suggests employee on regular schedule – if that day of the week includes a holiday then they get paid for hours regularly worked. If the holiday is not a regular day, then employee would not get paid. Jean is concerned if schedule changes could be unfair. Hourly typically worked that day.

OLD BUSINESS

Post Falls Shed Update: We have a new shed. We will have to get a ramp.

Paid Parking for Spokane (\$240 per month): Previously budgeted for one person, but now have another employee. It was decided to cover the new employee as well.

ADMINISTRATION

Financial Report: Karl

Mark – cleared out Wells Fargo account. Bank balances \$1,348,550

Customer count – 89

Net income – \$721,341

- Jean moved to accept the financial report
- Mike seconded the motion
- Motion passed unanimously

Administrative Report: Mark

Working on 704 report and staffing updates. Aerius has left and replaced by Kaylena. Mels is sitting on the APRIL Board this year.

PAS Report: Steve

Introduction of EVB – Visit verification system. DAC has to purchase. Six months to get service administered. Self-Directed included. Will be developing a group to address Medicaid in regarding to statewide FI Services.

Marketing Update: Mark (attached) BluePath app will launch this month!

Discussion of Visa charges issue related BluePath. Newsletter continues to grow.

Staff Board Report: (attached) **Mark/Steve**

Steve- board report has helped

Strategic Planning Session – 3 Year Plan - March 26, 2020 Paul Dzeidzic may assist.

Constructive Thoughts –

Public Comments –

MEETING AJOURNED

- Jean moved to adjourn the meeting at 12:10 pm.
- Katherine seconded the motion
- Motion passed by unanimous vote.

Next meeting will be March 26th and will be our annual meeting, and will be most of the day for our 3 year planning session.