

Disability Action Center

These are minutes for the Annual Board of Directors meeting, June 26, 2026 at 10:00 a.m. at the DAC NW Office in Moscow and virtually through Zoom.

ATTENDEES: Currently have 2 board positions open.

Mark Leeper
Jean Coil
Stanley Dau
Karl Johanson
Tom Newhof
Katherine Haggard
Alex Davis

Staff:

Vicki Leeper
Erin Ferrier

UNEXCUSED ABSENT:

EXCUSED ABSENCE: Vanessa Bachman, Sharlisa Davis

PUBLIC: Paul Dziedzic

CALL TO ORDER:

Meeting called to order at 10:06 a.m. by Jean Coil.

Introductions to new Board Member: Alex

APPROVAL OF AGENDA: Agenda was introduced and request to continue NW ADA Center partnership.

- Karl made the motion to approve agenda with addition.
- Katherine seconded the motion.
- Motion passed by unanimous vote

APPROVAL OF MINUTES 3/20/26:

- Tom made the motion to approve minutes 3/20/26
- Alex seconded the motion
- Motion passed by unanimous vote

ACTION ITEMS

Federal Transit Administration Grant FTA 5310 for \$103,725. We were given our grant for rural transportation since COAST went under. People for People is our new contractor. This total reflects an increase they gave us

- Jean made the motion to accept FTA Grant 5310 for \$103,725.
- Katherine seconded the motion.
- Motion passed by unanimous vote

Vehicle purchase for Post Falls office: We have a 2006 HHR up at the Post Falls office. It has had a water leak so parts are rusty. We now have VDC travel coming out of that office. They have requested an all-wheel drive vehicle. Mark has looked at a Toyota Cross Hybrid with good gas mileage. Mark is looking for approval for \$35,000 and sell the HHR.

- Katherine made the motion to approve \$35,000 for new vehicle for Post Falls office.
- Stan seconded the motion.
- Motion passed by unanimous vote

Approve 2026 Health Care Plan: Mark looked at a lot of the options and suggestions from the last meeting, it was not feasible to go with another provider. We are continuing with Blue Cross of Idaho.

- Alex made the motion to approve continuing with Blue Cross of Idaho health plan.
- Katherine seconded the motion.
- Motion passed by unanimous vote

Approve to continue NW ADA Center Project grant: We do training on ADA and housing with Dana Gover down in Boise. Funds come from UW. They have asked us to continue the partnership with an increase to \$80,000.

- Jean made the motion to
- Alex seconded the motion.
- Motion passed by unanimous vote

Start process of hiring DAC NID Program Director: Mark talked about the new structure with Mark at the top and hiring a new DAC NID Program Director. We will begin the hiring a program director.

NEW BUSINESS

Policy for stipend for those who do not take our medical insurance: Mark looked at Health Savings accounts etc. Restrictions limit those funds to not pay premiums. Mark would like to establish a taxable benefit monthly if they can show they have coverage elsewhere. Perhaps a \$500 limit. Mark can present that model at the next board meeting.

Phase out PAS Program: Mark explained that PAS has been static for growth, Medicaid has been tough to work with. Example: if there is an honest error, we are fined as well as having to pay the funds back. From a business standpoint this is a poor program. Mark recommends continuing with our remaining consumers but not take on anymore and stop marketing for it. We can still advocate for more money in the system getting better but eventually dropping the program and continuing with VDC. Idaho legislation is not supporting the program.

- Jean made the motion to not accept any new PAS customers and continue serving who we have.

- Katherine seconded the motion.
- Motion passed by unanimous vote

Update 3 Year Plan:

OLD BUSINESS

Transportation - Dianne Milhollen Van: We have had bids come in for the van. Mark is trying to get the Dept. of Transportation to respond on method to get the van.

Crisis Response Plan: table to next meeting.

ADMINISTRATIVE UPDATES

PAS/VDC Report and Financial Report: (as attached) We have submitted annual reports and they have been approved. Karl has reviewed the finance report. Haven't heard back from IRS on Employee Retention Credit audit which is sitting in it's own account. Mark talks about the Profit and Loss Statement. VDC has an administrative burden and need an emergency back-up plan for making sure they still get their services. We have plans in the works to address this. We now have 3 full time employees in Puget Sound. We may need to add someone in the North Sound area. Tom asked if moving the money around has been smooth. Mark said we keep a \$300,000 reserve in our accounts for it. Mark explained what our Edward Jones account is to our new board member. We are 50/50 investment into bonds and market. Karl explained we have two different accounts, one that is less risk.

Administration Report:

Outreach Report: (as attached)

Staff Report: (as attached)

Spokane Office Report: (slide show will be presented at next meeting) Spokane is starting their 6 year there. The program has grown so much in the last 5 years. The ADA celebration is coming up in July, all vendor spots have been filled. Four performers are coming; Mayor is doing the proclamation. Peer fishing group has grown and has sponsors from Cabela's and community members. Meals on Wheels has their fishing day, St. Lukes Rehab has their day, etc. and they are working with Idaho Fish and Game and get the free license, all locations are accessible, etc. Nathan also runs a peer gaming group, 8 people come every week. It provides a social outlet for people with disabilities. Consumer base is growing. Over 30 outreach events scheduled for the year. 600 visitors showed up at the last event. The partnerships DAC NEW has made have been sending consumers to DAC. I&R has been the biggest component. Staff has been attending trainings on motivational interviewing to help with consumers who get stuck. DAC partnered with several groups for sending people to get durable medical goods, as DAC is becoming the go to for these services. The emergency preparedness partnerships including Aerius, brought together a training for the community. Considering the Up River fire, it was especially important.

Mark is trying to get a new space that is double the size.

Karl mentioned how 5 years ago we were in a tough spot with the audit Spokane triggered and how much it has grown since then and extends a thank you to Erin for that.

BREAK TO WORK ON 3 YEAR PLAN.

Constructive thoughts:

Be sure to fill out your stipend form.

MEETING AJOURNED

Meeting adjourned at 12:55 pm. Next meeting will be July 31, 2026.